



**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA**

DATE: June 16, 2016
POSITION TITLE: Judicial Law Clerk
LOCATION: Oakland, California
CLASS LEVEL: JSP 11/01- JSP 13/10
SALARY: \$70,333 – \$130,325 / Depending upon Experience and Qualifications
CLOSING DATE: Open until filled

The U.S. District Court, Northern District of California, is seeking a Judicial Law Clerk for Magistrate Judge Donna M. Ryu in Oakland, California. Duties include extensive legal research and writing on a full range of civil and criminal issues arising in federal court, as well as some administrative duties. Position will commence in mid-September 2016 for a one-year term with the possibility of renewal for a second year.

A qualified applicant will be an active member of the Bar of any state, have an excellent academic record, exceptional research, writing, organizational, and communication skills, and at least two years of experience in the practice of law or as a law clerk. (There will be no exceptions. Current law students and recent graduates need not apply.) Must have a demonstrated ability to work independently and as part of a team. Prior clerkship, externship, or intellectual property experience not required, but a plus.

Please submit a cover letter, resume, writing sample, list of references, and law school transcript to:

United States District Court
Attn: Chambers of Magistrate Judge Donna M. Ryu
1301 Clay Street, Suite 400S
Oakland, CA 94612

or alternatively to: dmrchambers@cand.uscourts.gov

INFORMATION FOR APPLICANTS: The successful candidate for this position is subject to a FBI fingerprint check and background investigation-employment will be provisional and contingent upon the satisfactory completion of the required background investigation, will be required to adhere to a code of conduct (which is available upon request), and is subject to mandatory direct deposit of federal wages. The court is not authorized to reimburse travel expenses for interviews or relocations.

Interviewing Non Citizens and Making Offers of Future Employment: Non citizens may be interviewed and considered for employment, but employment offers will only be made to individuals who qualify under one of the exceptions in 8 U.S.C. § 1324b(a)(3)(B). In most cases, this means that an offer of employment cannot be made unless the candidate is a lawful permanent resident who is seeking U.S. citizenship as explained below.

Under 8 U.S.C. §1324b (a)(3)(B), a lawful permanent resident seeking citizenship may not apply for citizenship until he or she has been a permanent resident for at least five years (three years if seeking naturalization as a spouse of a citizen), at which point he or she must apply for citizenship within six months of becoming eligible, and must complete the process within two years of applying (unless there is a delay caused by the processors of the application).

Where appropriate and necessary, the court provides reasonable accommodation to applicants with disabilities. If you need reasonable accommodation for any part of the application or hiring process, please notify the Human Resources Unit of the Clerk's Office at 415-522-2147. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Due to the volume of applications anticipated, the court will only communicate with those candidates selected for interview.